

Those present: Chair Cllr S Harrison, Cllr S Mayes, Cllr N Woolfenden,

In attendance: Clerk C Gledson, 10 parishioners.

1. Apologies for absence
 - a. Apologies were received from Cllr K Davey and Cllr R Maguire
 - b. The reasons for absence were approved.
2. Declarations of interest (not already declared under the council's code of conduct or members' Register of Disclosable Pecuniary Interests): None.
3. The minutes of the meeting held on 7th May 2026 were confirmed as a true and correct record.
4. To receive information on the following ongoing issues and decide further action:
 - a. The Dishforth Road closure and its impact on residents was again discussed. Cllr Mayes has contacted the new development in Sharow to request that traffic does not use the route through Copt Hewick as a shortcut, and the clerk has contacted the local crane company with the same request. Cllr Mayes has contacted Highways dept again who have confirmed that it is not intended to add white lines to the resurfaced stretches of Dishforth Road.
 - b. The flooding and infrastructure issues in Copt Hewick will be kept on the agenda and moved to November to receive an update from Cllr Maguire.
 - c. Hewick Bridge: the clerk has again reported the concerns to Highways and has received job numbers for work on the visibility and the damaged road signs. There appears to have been some work undertaken at the bridge so the clerk will check and follow up with Highways if necessary.
 - d. Public transport: Cllr Davey submitted a response to the North Yorkshire Council (NYC) consultation regarding rural bus services. The clerk is to liaise with Sharow parish council to discuss a joint approach on the need for Ripon bus routes to be extended to the villages.
 - e. Copt Hewick green, movement of cows. The clerk confirmed that the area is a registered village green and has written to the farmer concerned requesting that additional measures be taken to protect the green when moving the cows.
5. Financial Matters:
 - a. The bank balances as at 31st July 2026 were received and noted; Current account £6266.83 Deposit account £7450.96.
 - b. The bank reconciliation and budget comparison were received and noted. It was agreed that the tree budget was unlikely to be needed this year and £500 should be allocated for small village maintenance issues.
6. Complaint re possible unauthorised change of use, Manor Farm, Hutton Conyers: it was noted that a complaint has been received and acknowledged to both parties. The clerk will ascertain the current situation from NYC and advise the complainant accordingly.
7. Planning Matters:
 - a. Land north of Back Lane, Copt Hewick: it was noted that approval in principle has been granted.

- b. Copt Hewick Hall change of use: 26/03098/FUL. Parishioner views were received and noted, and it was agreed that option B should be submitted, objecting to the application. Cllr Mayes offered to write the supporting document outlining the reasons.
 - c. 3 Barugh Avenue, Melmerby change of use: 26/03279/FUL: it was agreed that option C should be submitted, noting a concern over parking.
- 8. Additional funds:
 - a. CIL funds £2400 – it was agreed that this money should be used to create a new set of steps to improve the old railway line walk at Hutton Conyers. Melmerby parish council has been consulted and is agreeable to this use of the funds and Cllr Woolfenden will obtain the necessary quotes for the work.
 - b. Commuted sums - Cllr Woolfenden has obtained quotes for the re-instatement of the steps at the entrance to the railway line walk and it was agreed that the quote from Tree and Landscaping Services should be accepted.
 - c. Locality budget funding was discussed and it was agreed that this should be requested for a new bench on the village green at Copt Hewick. Cllr Harrison will prepare the application for this.
- 9. Forum meeting: Cllr Mayes gave feedback on the last forum meeting. It appears that common issues throughout the parishes include heavy traffic using village roads and the lack of response to complaints and issues to Highways.
- 10. Road junction layout from Hutton Lane to Smiths Lane, Hutton Conyers. This has been raised by a resident concerned at near miss incidents at the junction. The concern was noted and it was agreed to monitor the situation.
- 11. First aid training in the parish: it was agreed that a poll should be held on both village whatsapps to gauge the level of interest in holding a follow-up training session to the defib training held last year.
- 12. Open Forum (missed off agenda): recent fly tipping in both villages was discussed. It was thought probable that the recent requirement to register to use the local tip was responsible. Everyone was requested to report any incidents.
- 13. Date of next meeting: Thursday 5th November 2026 at 7pm.