

AGENDA FOR HEWICK & HUTTON PARISH COUNCIL MEETING

Thursday 7th August 2025, Copt Hewick Village Hall at 7 pm.

1. Apologies for absence:
 - a. To receive apologies for absence
 - b. To consider the approval of reasons for absence given by councillors
2. To note any declarations of interest (not already declared under the council's code of conduct or members' Register of Disclosable Pecuniary Interests)
3. To confirm the minutes of meeting held on 1st May 2025 as a true and correct record.
4. To consider request made at the open forum on 1st May 2025 that members of the public be allowed to speak, at the Chair's discretion, on agenda items as they arise during the meeting.
5. To receive information and decide further action on the following ongoing issues:
 - a. For information - defibrillator training for October
 - b. Copt Hewick playground inspection regime – update and review
 - c. Copt Hewick common – update and plan for further action
 - d. Hutton Conyers Athelstan Lane – roadsigns and millstone
 - e. Approved contractor/handyman - to discuss retaining an approved person for routine maintenance and extraordinary repairs to council assets
 - f. Councillor vacancy – review and update.
6. Financial matters: to receive and approve the following at as 31st July 2025
 - a. Current account £9,675.56
 - b. To receive and note the bank reconciliation and budget comparison.
7. Planning:
 - a. To consider and comment on the following applications:
 - 25/02467/TPO Copt Hewick Hall - felling & remedial work on various trees with TPO.
 - 25/02322/FUL Park House – proposed new stable block and solar kiln.
 - b. To note NYC approval for application from Potter Group on Halikeld House.
 - c. To review policy on commenting on planning applications received between council meetings.
8. The Scrutch: to discuss and approve financial help in maintaining the footpath.
9. Hewick Bridge: to consider parishioners' concerns at traffic management on the bridge.
10. Clerk's contract of employment: to discuss, agree and approve a contract of employment for the clerk, to agree hours and remuneration.
11. Policies and procedures: to review the complaints policy, standing orders and councillor code of conduct adopted on 6th February 2025.
12. Forum meeting: to notify and agree attendance at next forum meeting, 2nd October.

13. Open forum – opportunity for members of the public and councillors to raise issues not on the agenda. Items will be noted but no decisions can be made.
14. Date of next meeting – Thursday 6th November 2025 at 7pm.