

Thursday 29th August 2024. Copt Hewick Village Hall at 7.00 p.m.

This extraordinary parish council meeting has been called to discuss, consider and adopt a complaints procedure for the parish council to adhere to going forward. All other items of concern or interest will be addressed at the next regular meeting of the parish council on Thursday November 7th.

1. Apologies for absence:
 - a. To receive apologies for absence
 - b. To consider the approval of reasons for absence given by councillors.
2. To receive any declarations of interest (not already declared under the council's code of conduct or members' Register of Disclosable Pecuniary Interests).
3. Complaints Procedure:
 - a. To discuss the adoption of a complaints procedure to address complaints received by the parish council
 - b. To allow any comments from members of the public on the complaints procedure
 - c. To adopt the complaints procedure
 - d. To agree how often the complaints procedure should be reviewed
 - e. To discuss and agree any further action required in the light of adopting the complaints procedure.