

MINUTES OF HEWICK & HUTTON ANNUAL PARISH MEETING

Thursday 7th May 2026, Copt Hewick Village Hall

1. The Chair presented the annual report for the Parish.
2. Public participation: the clerk requested that parishioners send any interesting photos from within the parish to update the council website.

End of Annual Parish Meeting.

MINUTES OF HEWICK & HUTTON PARISH COUNCIL MEETING

Thursday 7th May 2026, Copt Hewick Village Hall

Those present: Chair Cllr S Harrison, Cllr S Mayes, Cllr N Woolfenden, Cllr R Maguire

In attendance: Clerk C Gledson, K Davey, 11 parishioners.

1. Election of Chair: Cllr Harrison was re-elected as Chair for the coming year.
2. Apologies for absence: None.
3. Declarations of interest (not already declared under the council's code of conduct or members' Register of Disclosable Pecuniary Interests): None.
4. Co-option of new councillors: Ken Davey was co-opted onto the parish council and welcomed by the Chair.
5. The minutes of the meeting held on 5th February 2026 were confirmed as a true and correct record.
6. To receive information on the following issues and decide further action:
 - a. The Dishforth Road closure and its impact on residents was discussed. The delays caused by the road works is causing traffic to use Copt Hewick as a shortcut, including heavy traffic and traffic connected with the new development in Sharow. The clerk is to write a letter to the site office and the owner of heavy traffic using the shortcut on a regular basis. Cllr Mayes will contact Highways dept again regarding the absence of white lines on the resurfaced stretches of Dishforth Road.
 - b. The flooding and infrastructure issues in Copt Hewick were discussed. Although it has been largely dry since the last meeting Councillor Maguire offered to write to Yorkshire Water to pursue this again and also to enquire about verge reparation.
 - c. Hewick Bridge: the clerk is to take photographs of the trees obscuring visibility and request that these be cut back and the road signs be reinstated.
 - d. Public transport: Cllr Harrison confirmed that the bus providers and NYC have refused to consider extending the route or providing a bus service to the villages. The clerk will contact Heck who provide a community bus service and also Ripon City Council. A self-help scheme was also discussed and will be investigated.
7. Financial Matters:
 - a. The end of year accounts were received and approved and it was agreed that the AGAR return should be made to the external auditors.
 - b. The completed budget for 2025/26 was presented and it was noted that spending was maintained within budget.
 - c. The bank balances at 4th May 2026 were confirmed (current a/c £7949.55, savings a/c £7430.69 including CIL) and the current financial spending statement was noted.

8. Planning:
 - a. Land north of Back Lane, CH: Cllr Maguire gave information from the village meeting. There were 45 responses against the application and it was agreed that option B should be submitted together with a summary of parishioners' feelings.
 - b. Copt Hewick Hall track, alleged change of use: a parishioner advised that commercial events appear to have been held at the Hall on at least 2 occasions with resulting increased traffic and resulting overspill of parked cars. The Hall shares a postcode with neighbouring properties resulting in attendees searching for the venue. It was agreed that the clerk will write to NYC, giving this information and requesting to be kept informed.
 - c. Unit 4 Brewery Close, change of use: noted that option C was submitted.
 - d. Land west of Holly Howe, CH: noted that the application has been withdrawn.
 - e. 1 Manor Farm, HC, change of use: noted that option C was submitted.
 - f. Planning application responses: the use of option C was discussed and it was agreed this will continue to be used unless it is felt that a meeting should held.
9. Copt Hewick playground: Cllr Maguire offered to continue the ongoing inspections and it was agreed that NYC will be asked to carry out the annual inspection.
10. Copt Hewick green: the status of the green as a public open space was discussed and it was agreed that cattle should not be allowed to transverse the green with the resulting damage and deep ruts. It was agreed that the clerk will write to the farmer concerned explaining this and requesting that steps are taken to avoid this happening again.
11. Additional funds:
 - a. The receipt of CIL funds £2400 was noted and will be an agenda item in August.
 - b. The commuted sums available were discussed and it was agreed that the various small sums available for Hutton Conyers should be merged under one open space site ID -3993. Cllr Woolfenden will pursue this and obtain quotes for a possible project for step access to the old railway line path.
12. Insurance renewal: it was agreed that the Zurich Insurance policy will be renewed.
13. Date of the next meeting: Thursday 7th August 2025 at 7pm.